Banner Course Program of Study (CPOS)

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Policy & Purpose

- ## Why is this important
  - Federal law (34 CFR 668.32) defines student eligibility for Title IV, HEA program assistance. Students are eligible for aid if they meet all requirements in sections (a) through (m) of this register
  - FSA program regulations (20/21 FSA Handbook, Volume 1, Chapter 1) stipulate that a student may only receive Title IV funding for courses that count towards their degree, certificate or other eligible credential
  - Institutions are required to determine if a course is part of the student's program of study before counting that course towards the student's enrolled hours for financial aid purposes. So, if a course does not count towards a student's degree then it cannot be used to determine enrollment status. This means that a school cannot award Title IV aid for courses that do not count towards the student's degree

- ## Consequences
  - US ED Audit revealed more than 2,000 students at Broward College were awarded Title IV aid for which they were ineligible. (NASFAA News, January 2018)

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Policy & Purpose

- Highlighted Provisions
  - Title IV aid can only be used to pay for courses included in a student's declared program of study. Courses – for the current enrollment period - that are not in the student's program of study cannot be used to determine enrollment status and as such are not Title IV aid-eligible
  - You may count up to one academic year's worth of remedial coursework (Up to 30 semester hours) towards determining a student's enrollment status if the remedial coursework is included in the student's program
  - A student may also receive Title IV funds for ESL courses that are part of a larger eligible program. ESL courses don't count against the one year or 30-hour limitation on remedial coursework
  - Repeat coursework is also eligible for Title IV aid if the student is retaking a previously passed course. The retaken course can be included in the enrollment status determination. However, it can only be done once per course

Banner CPOS 101

- Tracks student enrollment in courses that are counted in a program of study

- Cross-functional implementation that meets federal regulation – involves these areas on campus

  - Financial Aid
  - Registrar
  - IT and/or DBA assistance

- Complex implementation & requires Banner & Degree Works expertise

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Banner CPOS Functionality

- Identifies & tracks courses in which a student is registered that apply to the sought degree

- Provides the ability to evaluate a student's courses when enrollment is determined, and financial aid is processed/disbursed

- Uses Degree Works what-if functionality (via application program interface – API)

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Banner CPOS Functionality

- Remedial courses and number of attempted remedial hours are included in the enrollment counts, as are repeated courses and number of repeat attempts

- Repeated courses from which the student has withdrawn can be included in or excluded from the counts

- A course which is legitimately repeated (such as a thesis) may be defined and excluded from consideration in the counts as a repeat of a previously passed course

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Banner CPOS Functionality

- Eligibility is also determined by whether a course is an English as a Second Language (ESL) course

- The evaluation of a course is stored as an audit record that can be updated and kept current

- This information can be used to determine the number of eligible course hours to be used for enrollment calculations in Banner Financial Aid

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Banner CPOS Functionality

- Course program of study processing evaluates the student's registration record for the following:

  - The considered course is in the student's program (CAPP or Degree Works)

  - The considered course is remedial

  - The student has attempted a number of remedial course hours

  - The repeat coursework has been evaluated

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Banner CPOS Functionality

- The results of the course in program processing are used with additional enrollment criteria in Banner Financial Aid

- The results of the enrollment calculations used for financial aid processing and disbursement are displayed in Banner Financial Aid

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Ellucian Resources

- Ellucian Master Article #000040418
  - https://ellucian.force.com/clients/s/article/Banner-Course-Program-of-Study-Master-Article

- Ellucian Article #000035547 (includes multiple webinars)
  - https://ellucian.force.com/clients/s/article/Course-in-Program-of-Study-and-Banner-Financial-Aid-Enrollment

- Degree Works Integrations Master Article
  - https://ellucian.force.com/clients/s/article/Degree-Works-Integrations-Master-Article

- Banner Student User Guide (release level dependent)

- Banner Financial Aid User Guide (release level dependent)

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GeorgiaBEST CPOS Resources

- GeorgiaBEST Banner Course Program of Study Sample Set Up Checklist

    - https://www.usg.edu/georgia_best/user_docs/CPoS_Checklist.pdf

- Dependencies (minimum requirements)

    - Banner Student Admin 9.3.6
    - Banner Student Overall 9.3
    - Database Upgrade 9.1
    - Degree Works 5.x

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Next Steps

- Is there a USG deadline for implementation on your campus?

  - *No – each campus determines their unique timeline for implementation*

- How can we help you?

  - Email Lynn Miller at lynn.miller@usg.edu

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Kudos & Minutia

- BIG thanks to KSU for the testing scenarios document and the CPOS Degree Works Set-Up workflow

- ***Remember*** that DW Versions prior to 5.0.2 are in sustaining mode & all schools will need to have Controller in use by the end of the year (moving away from dwShell)

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