

## **Regents Advisory Council on Records and Admissions (RACRA)**

### **Fall Meeting Minutes**

**11/05/14**

Meeting Opened at 10:02 a.m. by RACARA Chair Justin Barlow

Justin welcomed everyone to the meeting and introduced the Officers: Donna Haley (Vice- Chair) and Brian Dawsey (Secretary)

Justin then introduced Dr. Joyce Jones, Vice Chancellor for Student Affairs who had some remarks for the body. Dr. Jones recognized those individuals who served in their positions for 15 or more years. She also recognized all new members to RACRA and she also introduced all executive members of the Board of Regents that were in attendance. She thanked everyone for a successful fall opening and all they work they do for the system. She also informed the body that if they are not on the list serve to contact Cori Loftis. Dr. Jones introduced Sarah Wenham and said she is the contact for questions certain questions regarding student issues. She also introduced Dr. Angela Bell who is the lead for data management at the BOR. Greg Schultz was introduced to the body in his role as Vice Chancellor for Strategic Business Intelligence and Dr. Barbara Brown is the lead for the restructuring of Learning Support requirements, also Brandee Tate is an appointee of Dr. Houston Davis for reviewing policies that may be barriers to student success.

Dr. Jones informed the body that they should have received letters regarding the Ebola virus and there is a contact person on each campus for information regarding updates from the BOR regarding the virus. She asked the group to remember to take care of themselves and she polled the room to see if everyone knew who their Title IX officer. She then expressed the importance of knowing who the person is on our campuses in dealing with matters that relate to Title IX offenses. She gave her office and cell number to the group and thanked them for their time and attention.

### **Learning Support Updates**

Chair Barlow introduced and turned the meeting over to Dr. Barbara Brown to talk about changes as it relate to Learning Support. Highlights from the presentation are as follows:

- They are working out some of the bumps as it relate to the formula.
- Had a series of meetings to discuss possible issues or concerns
- The changes were approved at the August 20<sup>th</sup> Meeting of Board of Regents
- There are two key changes regarding LS courses (Corequisite/Foundations)
  - English/Reading is combined into English
  - The majority of students should begin corequisite Learning Support courses (while also taking English 1101 or Area A math courses. Students who are less well prepared may start in stand-alone prerequisite courses (Foundations-level).

- Programs must be designed so that it is possible for students starting at the Foundations level to complete Foundations-level remediation, corequisite support, and the first collegiate course in two semesters.
- There will be a reclassification of the numbering sequence of LS courses (0999)
- LS Attempts - 2 in Foundations Courses (1yr suspension, student can attend TSCG institution) in Corequisites there are unlimited attempts.
- LS Exit- Passing the collegiate course
- LS Withdrawal- No requirement to withdraw from unrelated courses
- LS Evaluation- SAT/ ACT test, High School GPA
- Institutions need to have this placement policy in place no later than Spring 2016
- There are challenges but it is asked that we move in this initiative in that it will help our students in the end.

Another question was raised as to who at the institution is responsible for creating the new LS courses. The response was that you can start with the designated LS office on campus

Another question was raised regarding the students that placed in LS and what courses they are required to take and there was talk about the Math Pathways (1111 vs 1001) and the academic departments will determine which math is appropriate for the major the student wishes to take.

Dr. Brown provided her email for any additional questions and she turned it over to Brandee Tate. Ms. Tate informed the body that the committee met this summer to discuss policies and procedures.

- The bulk of the changes are in the Student/Academic Affairs handbook
- 2.9 highlights the new policy regarding LS changes
- The LS policy and recommendations report will be given to Lori to disseminate to everyone

**Q1. Talked about localized process? (Dr. Mike Miller - Automating the process to drop and re-instate students from D2L classes when the student is dropped in Banner)**

Tara Myers- GPC has a localized process, Kennesaw and GA Regents has them also.

Karen asked the body to review the processes at the other institutions and they will look at making this a statewide initiative. Dr. Miller will take over D2L

**Q2. How many attempts a student should take regarding the Compass Test (Candy Perry)**

Some give 3 attempts

Testing Office delete old scores and keep passing scores (Darton)

Dr. Barbara Brown-institutions have discretion as to the number of attempts

**Q3. When building sections what criteria are you using to define Technology Enhanced course (Donna Haley)**

UGA-online course (F – Online Only), everything else is considered technology enhanced only

Sarah Wenham-How do you use the “T” code? the tech does not overtake seat time. Will get with Jon to discuss the use of the “T” code

**Q4. How are do you handle articulation agreements between institutions?**

Candice-This should be taken to the Presidents meeting to make this a cross-campus initiative

Dr. Brown-Courses in area A-F should transfer across all BOR institutions

**Q5. How many are using Clean Address Program for mailing addresses**

Doug is investigating this, asked that you come see him to talk about 3<sup>rd</sup> party contracts if you currently have them.

Chair Barlow dismissed the group for lunch at Noon

Meeting resumed at 1:02 p.m. and Chair Barlow turned the meeting over to Sarah and Brandee

The ladies discussed changes to the RHSC requirements, academic renewal, RHSC deficiencies and they gave real-life examples to explain the importance for revisiting these polices.

**Academic Renewal-Brandee Tate**

Brandee reviewed the recommendation regarding Academic Renewal. The time period for eligibility for AR is minimum 3-5 years to be determined by institution. AR should apply at time of enrollment. Institutions can set deadline for applying, cannot be less than one calendar year after enrollment. Transfer students 3-5 years and coursework taken in those years are eligible for AR.

**Required High School Courses- Sarah Wenham**

Sarah reviewed the following recommendations for RHSC. Students who attend from a high school out of state can request an exemption by demonstrating competency in the deficient area. This can be done by one of the standardize test: SAT/ACT, SAT Subject Test, CLEP, DSST, Compass or any other BOR approved examination. If students take a college course to satisfy a deficiency after enrollment, the course can be used to satisfy the deficiency and the major course requirement. There will be a webinar on Nov. 17 at 2 p.m. to discuss this further and a webinar will be offered on Nov. 20 at 2 p.m. to discuss LS changes.

**Degree Works**

The meeting was turned over to Hope and Amanda to discuss updates on Degree Works. Presentations were made at GA summit in September. Upgrades to the system will provide training in two weeks.

## **ITS**

- Enable CPA tables/Planner
- Reporting functionality
- Welcomed Lynn Miller back

Amanda talked about the Just in Time videos as training tools for members to use. They will last 2-3 minutes and will serve as a refresher. They will provide sample videos and will send out a survey next week to determine what videos we would like to see in the future.

## **Go Back, Move Ahead**

Greg Schultz addressed the group regarding Go Back, Move Ahead. This is an initiative from the Governor's Office and the goal is to increase the number of graduates from 42% in 2014 to 60% in 2020. Ross Barnes-Fowler is the lead and there will be measures put in place to measure the effectiveness of the program.

## **Tuition Waivers**

Sarah Wenham addressed the group regarding changes in the tuition waivers. There is a webinar and PowerPoints on the BOR secret pages and a manual will be available next week detailing the changes.

Chair Barlow adjourned the meeting at 2:43 p.m.