

## Regents Advisory Council on Records and Admissions (RACRA)

### Spring Meeting Minutes

March 26, 2018

Meeting opened at 10:00am by RACRA Chair Rebecca Gmeiner. Minutes from Fall 2017 approved.

#### General Data Protection Regulation- Dr. Todd Watson

GDPR replaces Data Protective Directive on May 25, 2018 and expands personal privacy right to European Union residents. Applies to entities with no physical EU presence if they control or process covered personal information of EU residents. US institutions should implement GDPR compliant practice now if: EU based operations, significant numbers of EU residents as students, provides distance education to students within in the EU. GDPR applies to any information that can be used to identify a person including educational, financial, employment-related, and health data, but also photographs, phone numbers and IP addresses. GDPR provides protections for racial and ethnic origin, religion, sexual orientation and political views. GDPR applies to all commercial and professional transactions. It is consumer-orientated. Covers all facets of information management including collection, retention, deletion, breaches and disclosures. Mandates the data subject's consent as a precondition for processing activities. Personal consent is a fundamental requirement. Consent must be specific. General waivers do not satisfy the consent requirement. GDPR includes the "right to be forgotten"- deletion of personal data that are no longer necessary. Exceptions do exist- legal holds. Must have a data protection officer at each institution or at system level (this will be determined later). Supervisory authorities can impose fines. Supervisory authorities must be notified of a breach within 72 hours of discovery. Data subjects impacted must receive a notification. This can contradict US law. US privacy protections do not satisfy EU standards. What should we do? Know what data you store and how. Review your privacy procedures. Who has access to the data? Implement a procedure for data breaches. How do you dispose of information? How do you ensure customer consent? Carry out a data protection impact assessment.

#### No Cost/Low Cost Textbooks- Lucy Harrison, Asst Vice Chancellor for Academic Library Services and Jeff Gallant, Program Manager, Affordable Learning Georgia

USG institutions must prominently designate courses with no cost (free) or low cost (\$40 or less) materials at the point of registration. Optional this summer, roll out statewide Fall 2018. Course attributes (ZNCM and ZLCM ) will be collected by the Academic Data Collection (ADC). The course attributes must be searchable in Banner self service.

#### CHECS Updates- Pennie Strong and Bob Lahl, GSFC

College HOPE Eligibility Calculation Service provides a centralized HOPE GPA calculation system for the academic eligibility of HOPE scholarships and grants. CHECS provides a GAfutures view for students to check their statuses. Calculations include HOPE GPA, checkpoints, attempted hours and paid hours. Go live end of Fall 2018 term. All attempted degree level courses must be reported. CHECSLIST for Pilot II steps was distributed. (attachment 1). Surfer will be used to transmit CHECS files and receive CHECS reports. USG will offer training TBD. The data will be pulled from Banner, but this is a work in progress.

No solid details yet. Historical snapshot due by Sept. 17, 2018. Send questions to [checshelpdesk@gsfc.org](mailto:checshelpdesk@gsfc.org)

Momentum Year Updates- Jonathan Hull, Academic Affairs

Purposeful choice of major: as of Fall 2019 no undecided major option- replaced by academic focus areas (undecided with a concentration), program maps- term by term guidance aligned with catalog and Financial Aid checklist, ENGL and MATH completed in first year. 30 credits taken in a year. Focus courses taken in first year. Productive academic mindset. Starting Fall 2018, co-req remediation is the only remediation allowed (no foundation level). Two levels of co-req math remediation. Possible changes to orientations TBD with regard to major choices and proper onboarding. Working on Banner 9 practice to automatically flag students who need remediation, what level of remediation, or no remediation required.

Associate Degree You Deserve ADD and Changes Learning Support- Dr. Barbara Brown, Academic Affairs  
Parchment contract and student storefront ends March 31, 2018. Parchment SEND and RECEIVE will be available to institutions through April 7, 2018. Lumina grant ends June 30, 2018. Moving forward we need to identify processes to identify eligible students, contacting students, containing costs and making the process easier for Registrars. Send ideas for redesign this process to [Barbara.brown@usg.edu](mailto:Barbara.brown@usg.edu).

Entirely co-req remediation by Fall 2018. New placement criteria replacing MPI and EPI. Wants Banner to make placement for us. Registrar input is needed for this process as well. Email Barbara.

RPA Updates- Lori Hagood, Research and Policy Analysis

Primary functions: Data collection, data governance, data provision and reporting and research and analysis. ADC Spring 2018 mid term: Dual Enrollment rebranding from MOWR, GPA Precision, campus housing charges, email address logic to exclude inactive addresses. ACT sub score required (not submitted when paper scores were received), required high school curriculum code modifications, accuplacer writeplacer score (change minimum valid score 1 to 0). No changes for spring end of term. Summer 2018 midterm changes: low and no cost attributes (optional), Fix test score extraction problem, shoring up dual enrollment and learning support data quality. Is residency established for dual enrollment students? Guidance to come for grade mode code and learning support classes. Spring 2019 changes: course section "campus code" to track enrollment at different instructional sites. Information is forthcoming. No timing designated for these changes: course attributes for high impact practices. Begin collecting minors and concentrations. New "nexus" credential. Momentum Year needs are being assessed. Reinstate regular meetings with ADC Points of Contact. Enhanced turnaround reports are coming. Feedback is welcome.

More rigorous process for outside requests for USG data implemented.

Required reporting on our behalf: IPEDS, Gateway to Completion, Gates Grant, and Complete College America.

USG/Carl Vinson Data Project- new Qlik resources (contact your IR director for access). Semester Enrollment Report available now. Coming soon- Student Transfer Completion Flow App. High School

Graduate Market Share Tool- one coming for adult learners. Where are the adult learners? What jobs are growing and what education is needed?

Better instruction on correcting ADC errors is coming.

Banner 9 Update- Jill Brady, ITS

GA Enhancements Forms Banner 9 Transformation handout (attachment 2)

Banner 8 end of life December 31, 2018. Ellucian encourages moving to version 9 prior to starting 2019-2020 financial aid processing (November 2018). ITS will deliver CHECS in Banner 9 only October 2018.

“Administrative applications” instead of INB. “Self service applications” instead of SSB. “Pages” instead of forms. Sign up for Ellucian hub account at <https://ellucian.okta.com>

Student Affairs Updates- Sarah Wenham, Student Affairs

Board is currently reviewing all admission policies. Purpose is to streamline policy and move to Academic Affairs handbook. Draft will be sent to RACRA for review prior to sending final to Board. Do you default dual enrollment students as out of state? Or do you verify lawful presence and GA residency? Payment screen on XapApp has standard wording for petition- it will be removed. Make sure campus specific pages are updated regularly. Residency wizard will be updated. XapApp good for one more year. Are we happy with Xap or do we want to explore other options- survey will be sent. Fall tuition classifications workshops- how many are needed? When? Student completion of ESL programs details sent to RACRA March 16, 2018. Presidential waiver plan are good to roll forward from year to year, but June 30, 2018 is deadline to submit a new plan. Make sure current plan is accurate. AP Research and AP Seminar class- has a review been done? See attachment 3 for more details.

Student Affairs Updates -Tracy Ireland, Student Affairs

Form GA45- no longer submit this form via paper. USG policy regarding payment of tuition and fees wording changed so that tuition and mandatory fees payment due on or before the last day of drop add effective now. Discussions with Nelnet ongoing on possible changes with payment plans (previous term balances?)

Election of RACRA Officers for 2018-19

Katie Ross, Chair

Stephanie Speer, Vice Chair

Jennifer McManus, Secretary

Meeting adjourned.