RACRA

Meeting Minutes: RACRA Spring 2012

Date: Wednesday, April 4, 2012
Location: Macon State College

Winnie Tsang-Kosma, RACRA Chair, called the meeting to order and new members were introduced. The minutes from the Fall 2011 meeting were approved. The slate of officers for next was announced.

Test Score Data
John Fuchko
- Asked to look at students' minimum test scores for first-time freshmen
- Pulled data for 3 years: 2009-2011
- Letter sent to schools for data pull on test scores
- Initial letter sent about a month ago
- Vast majority following policy, some do not have test scores for admitted; therefore, going back to ask for clarification concerning errors or other issues
- Institutions with no issues will get letter as well
- Just looking at test scores exceptions, validate and confirm
- Will summarize results
- Presidential exceptions, did not look at any other admissions exceptions or Compass
- Does not mean changing student enrollment
- Follow up letter will include what was looked at
- There is a need to look at policy procedures at system level when some are not notified of a policy change. Need BOR meetings posted.   Discussion on going back to certain policies to review certain issues.

Lawful Presence
- Finally passed
- Does not prohibit undocumented students
- Would audit the results of the review
- BOR policy mirrors attorney general law on public benefit and defining public benefit to include higher education as a public benefit unless paying full cost, out-of-state, and not taking seat of a documented student
- Key defense next session
- For transient student what is needed?
- Need to confirm if sending institution transient letter can state documentation was confirmed. Does the other institution need to check as well? What if not provided by home institution? Contact student?
- Looking at audit to determine compliance

- If student accepted and take word without documentation being properly verified, both accountable in audit.
- One idea is to centralize this in the Data Mart, but there is no centralized method to code and tack. Procedures may differ at each school.
- For in state most check through FAFSA
- Fourth quarter to begin review for fall 2011 and spring 2012
- Re entry, must be verified again for possible status change
- Department of Education is responsible for Move on When Ready. High school verifies; however, caution when not dually enrolled and not documented. Needs to be.
- For this review it is recommended that there is something in writing in how the policy was implemented
- Noted that the law was passed, and the BOR policy came out later when students were already admitted.
- Issues with timing for fall 2011
- Were required to verify those admitted for fall 2011 prior to policy sent
- For spring dates should be aligned
- Looking at process. Would like to learn from audit and possibly automate
- Maybe after audit, meet with RACRA group to look at results to strengthen and address process issues. Suggest BOR attend fall meeting.

LMS Update: Jeff Delaney Associate Vice Chancellor InfoTech Services
- Learning Management Software; migrating from Blackboard to Desire to Learn
- Presented list of institutions to begin courses in the new environment
- Kickoff began October 2011
  o Developed project plan timeline
  o Meet with campuses about requirements in November
  o January project plan published
  o Ordered hardware
  o Group 1 kickoff with Desire to Learn for setup with environment at end of January. Initial environment hosted by Desire to Learn
  o February our development environment up with the train-the-trainer method
  o Completing 2nd development environment
- Three groups: August 2012, January 2013 and May 2013
- Timeline compressed for semester processing, not a lot of extra time in plan
- Status report with teams presented
- April 2012
  o Kickoff for implementation Group 2
  o Create Georgia modifications
  o Create more environments
  o Migrate content for first group in May

ADM Update: Jeff Delaney Associate Vice Chancellor InfoTech Services
- Kickoff: November 2011
    - ETL requirements and extract transfer load
    - Campus training
- April 2012
    - Data submission assistance period to work through errors on Share Point site
    - Group will determine when to convert solely to new system so no longer parallel reporting
    - Strategic planning to access information
    - Ability to aggregate data for public and campus use
    - Determining how to use reporting and how much history to report
    - Working on how to batch errors

Race to the Top
- 400 million in funding
- Most going toward K -12
- USG, state longitudinal data system for K to college graduation
- Looking at data transfers as well as the National Student Clearinghouse
- One of 10 states
- Progression metrics, submission of by April 20, 2012
- Meeting of campus representatives

GATRACS
- Update on GAcollege411
    - College planning login. In production through the access portal.
        - Production is secured contact Daphane Blackman for access for administrative rights
        - Phase I done and live with over 2 mil records loaded with 352,000 + courses
        - Banner houses different information than the catalog, a separate process to pull that data.
        - Auto updates for new information or pull for updates?
        - All asked to look at course data table for Phase II
        - Institutions will determine cycle to update
        - Upload, test, sign off, to load data into production
        - Mini courses must be in Banner
        - Functionality available, but not advertising until after phase II
    - Phase II starting. Target summer/fall
        - Dummy courses and auto update will be available
        - Planning portal to talk to degree works for what if s before a person applies
        - Hoping will mirror look of audit in degree works
        - Will go through firewall with no other involvement with institution
        - Hit institution, select program, run audit (from school system)

- Discussed the disclaimer which was read. Suggested that it is highlighted in red
- Question concerning the help desk for inquiries? Email goes to team at BOR. Institution specific inquiries will be forward to the institution
- Working on Share Point site, up in May
- Complete survey to be on share point site, contact Daphane
- 3rd goal in Phase II is to create a new program curriculum management workflow to request a change, an addition, or to attach syllabus, etc. Request sent to DOE, accepted or declined and responses will include comments in order to have direct dialogue with DOE
- Those accepted will be bundled for the semester. The file is sent to Georgia Student Finance Committee by a set deadline

Core Overlay Requirements, Cindy Taylor

- New process to build own rules and update ZOAGARP. 8.12.
- Scripts for validation codes and transcript type rules. Reviewed codes and forms.
- Set up similar to other CPC requirements
- Cross referenced with legislative requirements. Not term based.
- Course or test fulfills requirement
- Run end of term process or after CPC updates
- Appears as S or blank as met on transcript near other BOR required data on transcript
- Removal of Hold removes row. Option in perimeters to remove or to end date which leaves hold code, but ends.
- Participation in WIMBA for release reviews

Q and A

- Letter sent to registrars. Will post requirements on USG site
- Successfully complete 3 courses and assessment. If C or better and high school sends official letter assessment is complete.
- Like AP test scores. Student and high school responsible to send the letter
- Mentioned there is a need for a new college code in Banner. Tanya will send college code to award the credit. Some using the 9999 code, but each has different reason

- Mini Core
  - Expand mini core. Send questions to Felita Williams. Will compile q & a and post off academic programs page.
  - Do we need to know other's accreditation if the policy is to look at individual courses. Has not been clear.
  - Appears as if accreditation must be checked. When tech colleges merged, some were accredited and others not. Should indicate on transcript when course taken and at what school.

- ▪ Again go back to own policy, what institutions you have an agreement with, and if not on list, but accepted in past , ensure content is same and have agreement
- Consolidation of Eight Schools
  - o May have new codes for consolidation based on Federal DOE
  - o Upcoming meetings with January of following year final plans approved
  - o Fall 2013 would be first class

- Military Learners
  - o Letter of Instruction indicating designated educational service provider
  - o Defense military learner -- service member and family
  - o For funding must sign MOU
  - o Agree to participate, basically cannot bill automatically unless you are

  - o Source file to load new questions for military personnel on applications
  - o Participating in Complete College Georgia, military is part of that reporting
  - o Will look at military questions in light of complete College Georgia
  - o Looking at all questions.
  - o Need on paper applications
  - o Will provide a list of questions that are a must to be reported back

  - o Tuition Classification Workshop - Summer
    - o Basics, solid understanding
    - o Scenarios, everyone up to speed, then more advanced topics

  - o Nontraditional students
    - o Compass test placed all three areas, below min of one area not eligible for admission
    - o Make presidential exception? Up to institution to admit, but that code is not for nontraditional student. If have evidence for success; admit, but heavily document.
    - o Looked at data and success rate, not successful.
    - o Reached out to institutions. Can put in practice a proposal to help succeed

  - o Tanya thanked auditors and John for begin receptive to needs and resources.

With no further business, the meeting was adjourned at 2:47.

Respectfully submitted,
Shari Piotrowski Schwartz
RACRA Secretary 2012-2013