

Information Technology Services

University System of Georgia Information Technology Services
Enterprise Data Management & Analytics



Test Plan Academic Release 1.25

ADC Summer Mid-Term (MT) 20271

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Test Plan for Academic Release 1.25

Preparation for Testing

Academic Release 1.25 and Data Collections ETL (ZADMETL) 1.3 must be applied to your Pre-Prod/TEST database to prepare for testing. Please follow the steps below to prepare for testing the release:

Step 1

Apply Academic Release 1.25 to the Banner database using the parameters for Summer MT 20271.

Step 2

Set up and/or identify test cases for testing the extraction and editor.

Step 3

In Banner, run the Data Collection Extraction process (ZADMETL) from Banner Job Submission (GJAPCTL).

Step 4

Turn on the ITS version of GlobalProtect VPN. For download, install, and login instructions, email DW_Test@usg.edu.

Step 5

Run the USG Extract in the TEST environment using the following URL:

<https://appst.ds.usg.edu/ords/f?p=38576>

Step 6

Review the Data Submission Error report to validate changes included in the release in the Cognos TEST environment using the following URL:

<https://analyticst.ds.usg.edu/bi/>

Fee Classification Code (SWC001)

Purpose

Beginning with the Summer Mid-Term (MT) 20271 Academic Data Collection (ADC), a new fee classification waiver code will be available for Federal Service Employees under data element with Fee Classification Code (Tuition and Fee Waivers) (SWC001) based on updates to [20 U.S. Code § 1015d: In-State tuition rates for members of qualifying Federal service](#) and [USG Policy 7.3.4.1](#).

20 U.S. Code § 1015d:

In the case of a member of a qualifying Federal service whose domicile or permanent duty station is in a State that receives assistance under this chapter, such State shall not charge such member (or the spouse or dependent child of such member) tuition for attendance at a public institution of higher education in the State at a rate that is greater than the rate charged for residents of the State.

USG Policy 7.3.4.1 has been revised to include that “other members of a qualifying Federal service” are eligible for out-of-state and out-of-country tuition waivers. The [Tuition Classification Glossary of Terms](#) has also been updated to clarify the criteria for being considered a “member of a qualifying federal service.”

The new fee classification waiver code, WFED, will allow the USG and institutions to track students who qualify for the waiver through military or federal service under 20 U.S. Code § 1015d.

Functionality delivered with this release:

The Summer MT 20271 ADC includes the collection of a new valid value, WFED (Federal Service – Member, Spouse, Dep Child), for the [Fee Classification Code \(Tuition and Fee Waivers\) \(SWC001\)](#) data element.

New Fee Classification Waiver Code

Code: WFED

Description: Federal Service – Member, Spouse, Dep Child

Category: Waiver

Test Scenarios:

Test Scenario 1: Data Element Dictionary – Modified Element

In Cognos, generate the Data Element Dictionary using the Data Dictionary > Download PDF option. Verify that highlighted changes exist for Fee Classification Code (Tuition and Fee Waivers) (SWC001) in the DED:

Fee Classification Code (Tuition and Fee Waivers)		SWC001																																										
Category	Academic / Student / Student Waiver Code / SWC001																																											
Description	Code (EDI value) identifying the type of fee transaction applied to students' transactions. Code also identifies the type of tuition or fee waiver a student receives.																																											
Data Type	A																																											
Length	5																																											
Format	X																																											
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Business Practices	<p>The detail code must be translated on SOAXREF (table name-SORXREF) using the label code RGTDETC for non-standard Regents' detail codes. Each transaction applied to the student's account will need to be collected to determine if the transaction is valid or if the transaction has been canceled. Fee waivers will not be extracted if the codes are not translated. Additional information concerning the Board of Regents' policies for fee waivers is available here: https://www.usg.edu/policymanual/section7/C453/#p7.3.4_out-of-state_tuition_waivers_and_waivers_of_mandatory_fees</p>																																											
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Testing successful? (check one) Yes No

Test Scenario 2: Banner Setup & Extraction

On the Detail Code Control Form - Student (TSADETC), review or insert the detail code for charges/payments for Federal Service.

On the SOAXREF translation label 'RGTDETC, map any existing detail code for charges/payments for Federal Service to the USG valid value WFED. If there are no applicable students, map any existing detail code to WFED.

Electronic Label *	Electronic Qualifier	Electronic Value *	EDI *	Web *	XML *	Banner Value	Description
RGTDETC		SHIW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WAIN	Waiver-Student Insurance
RGTDETC		WACF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EX10	Academic Waiver
RGTDETC		WATF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXP7	Special Exemptions Athletics
RGTDETC		WBSR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EX12	Border State Waiver
RGTDETC		WDEF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXMO	Waiver-Dual-Fees
RGTDETC		WDET	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WMWT	Waiver-Dual-Tuition
RGTDETC		WEMD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXP8	USG Employees/Dependents
RGTDETC		WFED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXP6	Military Exemptions
RGTDETC		WFMG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXP9	Temporary NR Waiver
RGTDETC		WFTE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EX14	Public School and TCSG NR

Run the ZADMETL process for parameter value A to generate output for ADC. Review the .lis file to verify that all ZADMETL steps show the status "SUCCESS." If ZADMETL completed successfully, this test scenario is successful.

If ZADMETL completed successfully, run the ADC extraction and verify that it runs successfully.

Testing successful? (check one) Yes No

Test Scenario 3: Cognos – Student Data Submission Review

In Cognos, navigate to Student Data Submission Review > Fee Classification Summary and select the correct academic and collection term (20271 – MT). Review the report and confirm that the FEE_CLASS_CODE column contains the expected records for WFED.

University System of Georgia Student Data Submission - Fee Classification Summary						
Submission Term: 20271-MT						
Institution	FEE_CLASS_CODE	EDI_DESC	Current 20271- MT	Prior 20261- MT	Curr - Prior Diff	Current Fee Class List
Test Banner 11G University	WDET	Dual Enrollment Tuition Waiver	172	0	172	
	SHIW	Student Health Insurance Waiver	135	0	135	
	WBSR	Border State Residents	108	0	108	
	WITR	Tuition Remission Waivers	49	0	49	
	WATF	Presidential-Athletic Full (Superior Out-of-State)	11	0	11	
	WISC	Senior Citizen	11	0	11	
	WFTE	Employee-FT Pub School and TCSG Emp, Spouse, Dep Children	10	0	10	
	WACF	Presidential-Academic Full (Superior Out-of-State)	8	0	8	
	WFED	Federal Service – Member, Spouse, Dep Child	6	0	6	
	WINF	Presidential-International Full	6	0	6	
	WSTA	Reciprocal - Study Abroad Program Students	5	0	5	
	WDEF	Dual Enrollment Fee Waiver	4	0	4	
	WEMD	Employee-Full Time USG Employee, Spouse, and Dep Children	1	0	1	
	Test Banner 11G University - Total			526	0	526
Research Universities - Total			526	0	526	
20271-MT - Total			526	0	526	

Testing successful? (check one) Yes No

Test Scenario 4: Cognos Reference Report – Fee Classification

In Cognos, navigate to Reference Tables > Fee Classification Reference Report to review the reference report for fee classification codes.

Confirm that the Fee Classification Reference Report shows the new valid value, WFED (Federal Service –Member, Spouse, Dep Child).

Testing successful? (check one) Yes No

Test Scenario 5: Cognos Data Submission Errors

In Cognos, navigate to Data Submission Errors > Institution Summary > Submission Term: 20271 – MT > Student > Fee Classification (*ods_admstu_fee_class_mimic*) > View / Download to review the Data Submission Errors report for the related validation errors.

Verify that the following validation error was not received for Fee Classification Code (Tuition and Fee Waivers) (SWC001):

VSWC003 – Waivers must be one of the BOR valid values

Testing successful? (check one) Yes No

If testing was unsuccessful, please explain the issues in detail here:

Signature: _____

Title: _____

Student Attribute Code (STE074)

Purpose

Beginning with the Summer Mid-Term (MT) 20271 Academic Data Collection (ADC), two new student attribute codes will be used to identify and track students associated with the Space Force.

Functionality delivered with this release:

The Summer MT 20271 ADC includes the following new Admissions – Military student attribute codes for the Student Attribute Code (STE074) data element.

MAS – Military Active Space Force

RAS – Dependent/Spouse Active Space Force

This release also includes an update to the Campus ETL to pull student attribute codes for the student's most current accepted application.

Test Scenarios:

Test Scenario 1: Data Element Dictionary – Modified Element

In Cognos, generate the Data Element Dictionary using the Data Dictionary > Download PDF option. Verify that highlighted changes exist for Student Attribute Code (STE074) in the DED:

Student Attribute Code		STE074																										
Category	Academic / Student / Student Term Enrollment / STE074																											
Description	A code used to identify a specific group of student.																											
Data Type	A/N																											
Length	10																											
Format	X																											
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Y	Y																											
Business Practices	<p>The student attribute codes associated with the student's most current accepted application</p> <p>The ## in the GTP code must be replaced with the last two digits of the year. Example: FA07</p> <p>The University College code is only valid for institutions participating in the program.</p> <p>TEDU - Teacher education programs. Indicates that the student has met all the necessary requirements for admission and is enrolled in a teacher education program leading to certification.</p> <p>REPP - Regents Engineering Pathways program. Indicates that a student participates in the Regents Engineering Pathways program.</p>																											
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ADMISSIONS - MILITARY	
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FA07	Fall freshman and USG transfer/transient/non-degree students
FA08	Fall freshman and USG transfer/transient/non-degree students
FA09	Fall freshman and USG transfer/transient/non-degree students
FA10	Fall freshman and USG transfer/transient/non-degree students
FT06	Fall non-USG transfer/transient/non-degree seeking students
FT07	Fall non-USG transfer/transient/non-degree seeking students
FT08	Fall non-USG transfer/transient/non-degree seeking students
FT09	Fall non-USG transfer/transient/non-degree seeking students
FT10	Fall non-USG transfer/transient/non-degree seeking students
GATE	(GPC) HS student taking remedial college classes but not graduated from HS
HURK	Hurricane Katrina
IF06	Student Health Insurance Program
IS07	Student Health Insurance Program
MAA	Military Active Army
MAC	Military Active Coast Guard
MAF	Military Active Air Force
MAM	Military Active Marine
MAN	Military Active Navy
MAS	Military Active Space Force
MG	Military National Guard
MR	Military Reservist
MV	Military Veteran
P1AD	First Generation Parent/Guardian1 Associate's degree
P1BD	First Generation Parent/Guardian1 Baccalaureate degree
P1CC	First Generation Parent/Guardian1 Certificate, less Assoc
P1DD	First Generation Parent/Guardian1 Doctoral/Professional deg
P1HS	First Generation Parent/Guardian1 High sch diploma or equiv
P1LH	First Generation Parent/Guardian1 Less than high school
P1MD	First Generation Parent/Guardian1 Master's degree
P1SC	First Generation Parent/Guardian1 Some college, no award
P1UN	First Generation Parent/Guardian1 Unknown
P2AD	First Generation Parent/Guardian2 Associate's degree
P2BD	First Generation Parent/Guardian2 Baccalaureate degree
P2CC	First Generation Parent/Guardian2 Certificate, less Assoc
P2DD	First Generation Parent/Guardian2 Doctoral/Professional deg
P2HS	First Generation Parent/Guardian2 High sch diploma or equiv
P2LH	First Generation Parent/Guardian2 Less than high school
P2MD	First Generation Parent/Guardian2 Master's degree
P2SC	First Generation Parent/Guardian2 Some college, no award
P2UN	First Generation Parent/Guardian2 Unknown
RAA	Dependent/Spouse Active Army
RAC	Dependent/Spouse Active Coast Guard
RAF	Dependent/Spouse Active Air Force
RAM	Dependent/Spouse Active Marine
RAN	Dependent/Spouse Active Navy
RAS	Dependent/Spouse Active Space Force
REPP	Regents Engineering Pathways Program
RG	Dependent/Spouse National Guard
RR	Dependent/Spouse Reservist
RV	Dependent/Spouse Veteran

	UT07	Summer non-USG transfer/transient/non-degree seeking students	
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	UT09	Summer non-USG transfer/transient/non-degree seeking students	
	UT10	Summer non-USG transfer/transient/non-degree seeking students	
Data Source	Provider	Banner	
	Table	SGRSATT (SGVSATT) / SARAATT	
	Column	SGVSATT_ATTSTS_CODE / SARAATT_ATTSTS_CODE	
	GUI Name	SGASADD / SAAADMS	
	GUI Label	Attribute Code / Attribute	
	SOAXREF Translation Code	RGTATTS	
Effective Terms	Start: (None) End: (None)		
Old DW Reference	STU_ADDITIONAL_ATTRIBUTE.STU_ADDITIONAL_ATTRIBUTE_CODE		
Legacy Element ID			
Change History	ACADEMIC_TERM	CHANGE_DATE	CHANGE_NOTES
	20192	Mar 15, 2018 12:00:00 AM	De-activated validation VSTE224. It was placed on students' records but was not removed after the students entered their sophomore year (student level 20 or higher), thus causing edit errors.
	20224	Feb 3, 2022 12:00:00 AM	Added Enrolled attribute REPP for the Regents Engineering Pathways program. Corrected spelling errors in the description of Military Dependent/Spouse attributes. Updated the Business Practice and Data Source.
	20162		Removed LKP table name to leave valid values blank
	20194	Nov 2, 2018 12:00:00 AM	Activating UCOL Validation to Georgia Southern University.
	20214	Feb 4, 2021 12:00:00 AM	Corrected data element source fields
	20271	Jun 4, 2026 12:00:00 AM	Added Admissions-Military Attributes: MAS for Military Active Space Force and RAS for Dependent/Spouse Active Space Force

Testing successful? (check one) Yes No

Test Scenario 2: Banner Setup & Extraction

On Student Attribute Validation (STVATTS), add MAS – Military Active Space Force and RAS – Dependent/Spouse Active Space Force.

Code *	Description *
MAS	Military Active Space Force
RAS	Dep/Spouse Active Space Force

On the SOAXREF translation label 'RGTATTS', map any existing student attributes for active Space Force to the USG valid value MAS or RAS.

Assign the MAS or RAS attribute code to one or more students on the Additional Student Information (SGASADD) page.

Note: For additional guidance on student attributes, refer to the *Data Collections Maintaining Student Attributes Business Practice* in the [Business Processes](#) section of the [GeorgiaBEST Knowledge Base](#). A valid USG Single Sign On (SSO) account is required to log in.

Run the ZADMETL process for parameter value A to generate output for ADC. Review the .lis file to verify that all ZADMETL steps show the status "SUCCESS." If ZADMETL completed successfully, this test scenario is successful.

If ZADMETL completed successfully, run the ADC extraction and verify that it runs successfully.

Testing successful? (check one) Yes No

Test Scenario 3: Cognos – Student Data Submission Review

In Cognos, navigate to Student Data Submission Review > Attribute Summary to view the Attribute Summary Report. Review the report and verify that the Record Count and Detail Data for student attribute code MAS or RAS matches the data in your institution's Banner database.

Testing successful? (check one) Yes No

Test Scenario 4: Cognos Reference Report – Student Attributes

In Cognos, navigate to Reference Tables > Student Attributes Reference Report to review the reference report for student attribute codes.

Confirm that the Student Attributes Reference Report shows the new codes, MAS – Military Active Space Force and RAS – Dependent/Spouse Active Space Force.

Testing successful? (check one) Yes No

If testing was unsuccessful, please explain the issues in detail here:

Signature: _____

Title: _____

Advanced Standing Hours

Purpose

Beginning with the Summer Mid-Term (MT) 20271 Academic Data Collection (ADC), new Advanced Standing Codes are available to properly code and report students' earned credit for prior learning obtained through the Space Force, the Cambridge International Education for Advanced A and AS levels, and through other examinations.

Functionality delivered with this release:

Academic Release 1.25 includes the collection of the following new data elements, valid values, and validation rules.

Advanced Standing Hours – ACE Military Credit: Space Force (STE117)

Credit hours accepted through Space Force courses from military transcript or course credit given for active-duty assignments through ACE.

Validation Rule: VSTE339 – Advanced Hours Accepted – ACE Military Credit: Space Force must be between 0 and 100

Valid Value: 9999SF – ACE Military Credit: Space Force

Advanced Standing Hours – Credit by Other Examination (STE118)

Credit hours accepted through other examinations, such as departmental exams, FLATS, ACTFL, etc.

Validation Rule: VSTE340 – Advanced Hours Accepted – Credit by Other Examination must be between 0 and 100

Valid Value: 999942 – Credit by Other Examination

Advanced Standing Hours – CAIE (Cambridge Advanced International Education) (STE119)

Credit hours accepted through the Cambridge International Education for Advanced A and AS curriculum levels.

Validation Rule: VSTE341 – Advanced Hours Accepted – CAIE must be between 0 and 100

Valid Value: 999943 – Advanced Standing - CAIE

The Advanced Standing Code (STE085) data element has also been updated to include the new advanced standing codes 9999SF, 999942, and 999943 as valid values and to incorporate them into the validation rule VSTE265.

For additional information on entering advanced standing hours as transfer credit, refer to the Data Collections Advanced Standing Hours Business Practice or the Transfer Articulation Business Process in the [Business Processes](#) section of the [GeorgiaBEST Knowledge Base](#). A valid USG Single Sign On (SSO) account is required to log in.

Test Scenarios:

Note: The new advanced standing codes 9999SF, 999942, and 999943 must be added to the Source/Background Institution Code Validation (STVSBGI) page prior to completion of Test Scenarios 3 – 5.

Test Scenario 1a: Data Element Dictionary – New Element

In Cognos, generate the Data Element Dictionary using the Data Dictionary > Download PDF option. Verify that the new element, Advanced Standing Hours – ACE Military Credit: Space Force (STE117), exists in the DED:

Advanced Standing Hours – ACE Military Credit: Space Force							STE117																		
Category	Academic / Student / Student Term Enrollment / STE117																								
Description	Credit hours accepted through Space Force courses from military transcript or course credit given for active-duty assignments through ACE.																								
Data Type	N																								
Length	6																								
Format	X																								
Collection Period	Current		Following																						
	Mid-term	End of Term	Mid-term	End of Term	Annual	Monthly	Other																		
	Y	Y																							
Business Practices	<p>Advanced Standing Hours accepted through Space Force courses from military transcript or course credit given for active-duty assignments through ACE.</p> <p>To be sure the information is pulled correctly for ACE Military Credit: Space Force, the following program code should be used for ACE Military Credit: Space Force: '9999SF'</p>																								
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Data Source	Provider	Banner	
	Table	SHRTRCE	
	Column	SHRTRCE_CREDIT_HOURS	
	GUI Name	SHATRNS	
	GUI Label	Hours	
	SOAXREF Translation Code	RGTADPL	
	Effective Terms	Start: 20271 End: (None)	
Old DW Reference			
Legacy Element ID			
Change History	ACADEMIC_TERM	CHANGE_DATE	CHANGE_NOTES
	20271	Jun 4, 2026 12:00:00 AM	Beginning in Summer MT 2026, data element STE117 was created.

Verify that the new element, Advanced Standing Hours – Credit by Other Examination (STE118), exists in the DED:

Advanced Standing Hours - Credit by Other Examination							STE118																																							
Category	Academic / Student / Student Term Enrollment / STE118																																													
Description	The number of credit hours accepted through other examinations.																																													
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	20271	Jun 4, 2026 12:00:00 AM	Beginning in Summer MT 2026, data element STE118 was created																																											

Verify that the new element, Advanced Standing Hours – CAIE (Cambridge Advanced International Education) (STE119), exists in the DED:

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Category	Academic / Student / Student Term Enrollment / STE119																																														
Description	Credit hours accepted through the Cambridge Advanced International A and AS level curriculum.																																														
Data Type	N																																														
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Business Practices	To be sure the information is pulled correctly for CAIE credit, the following program code should be used: 999943																																														
Validation Rules	Status: Active																																														
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Testing successful? (check one) Yes No

Test Scenario 1b: Updated Data Element

Verify that the following highlighted changes exist for Advanced Standing Code (STE085) in the DED:

Advanced Standing Code		STE085																																								
Category	Academic / Student / Student Term Enrollment / STE085																																									
Description	A code that identifies which type of Advanced Standing is being credited.																																									
Data Type	N																																									
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Testing successful? (check one) Yes No

Test Scenario 2a: Banner Set Up – SOAXREF

On the SOAXREF translation label 'RGTADPL', map existing Advanced Standing source/background institution (SBGI) codes (i.e., 999905-Other) to each of the new Advanced Standing SBGI codes, 9999SF, 999942, 999943.

Run the ZADMETL process for parameter value A to generate output for ADC. Review the .lis file to verify that all ZADMETL steps show the status "SUCCESS." If ZADMETL completed successfully, this test scenario is successful.

If ZADMETL completed successfully, run the ADC extraction and verify that it runs successfully.

Testing successful? (check one) Yes No

Test Scenario 2b: Cognos Advanced Standing Summary Report

In Cognos, run the Student Data Submission Review > Advanced Standing Summary report. Verify that the new Advanced Standing Codes (9999SF, 999942, and 999943) cross-referenced on SOAXREF are displayed on the report with correct values in the ADVANCED_HRS_EARNED and Record Count columns.

University System of Georgia						
Student Data Submission - Advanced Standing Summary						
Submission Term: 20271- MT						
Institution	ADVANCED_STANDING_CODE (ODS Column)	ADVANCED_STANDING_CODE (Reference Code)	ADVANCED_STANDING_DESCR	ADVANCED_HRS_EARNED	Record Count	Detail
Test Banner 11G University	999901	AP	Advanced Placement Programs	1,060	174	Detail Data
	999902	CLEP	College Level Examination Program	131	29	Detail Data
	999903	ACE	Advanced Standing - ACE	76	6	Detail Data
	999905	OTHER	Other Advanced Standing Programs	484	16	Detail Data
	999906	IB	International Baccalaureate Diploma Completion Program	106	7	Detail Data
	999942	EXAM	Credit by Other Examination	204	2	Detail Data
	999943	CAIE	Advanced Standing - CAIE	206	2	Detail Data
	9999SF	AMCSF	ACE Military Credit: Space Force	206	2	Detail Data
		AMCAF	ACE Military Credit: Air Force			Detail Data
		AMCAR	ACE Military Credit: Army			Detail Data
		AMCCG	ACE Military Credit: Coast Guard			Detail Data
		AMCDD	ACE Military Credit: Department of Defense			Detail Data
		AMCMC	ACE Military Credit: Marine Corps			Detail Data
		AMCNA	ACE Military Credit: Navy			Detail Data
	CTAE	CTAE Pathway Completion hours			Detail Data	
	DANTES	Advanced Standing - DANTES			Detail Data	
	PERFRM	Credit by Performance			Detail Data	
	PORTRV	Credit by Portfolio Review			Detail Data	
	PROFCT	Credit by Professional Certification/Licensure			Detail Data	
Test Banner 11G University - Total				2,473	238	
Research Universities - Total				2,473	238	
20271- MT - Total				2,473	238	

Testing successful? (check one) Yes No

Test Scenario 2c: Cognos Table Dump Report

In Cognos, navigate to Submission Status > Submission Summary > Submission Term: 20262 – EOT > Student > Advanced Standing (ods_admstu_adv_standing_mimic) > View / Download to review the Table Dump – Student Advanced Standing report.

Review the students that were collected with ADVANCED_STANDING_CODE as 9999SF, 999942, or 999943 to verify that the collected students match the institutional code your institution translated and that the count of students matches the number of expected students.

Testing successful? (check one) Yes No

Remove the cross-reference from SOAXREF-RGTADPL.

Test Scenario 3: Banner Set Up – SHATAEQ

Verify that the new advanced standing codes, 9999SF, 999942, and 999943, have been added to the Source/Background Institution Code Validation (STVSBGI) page.

If able, identify students for Summer MT who have earned credit for prior learning through the Space Force, Cambridge International Education for Advanced A and AS levels, or other examinations. If there are no Summer MT students identified, temporarily create advanced standing hours credit for a sample of students using the Data Collections Advanced Standing Hours Business Practice or the Transfer Articulation Business Process in the [Business Processes](#) section of the [GeorgiaBEST Knowledge Base](#).

Run the ZADMETL process for parameter value A to generate output for ADC. Review the .lis file to verify that all ZADMETL steps show the status “SUCCESS.” If ZADMETL completed successfully, this test scenario is successful.

If ZADMETL completed successfully, run the ADC extraction and verify that it runs successfully.

Testing successful? (check one) Yes No

Test Scenario 4: Cognos Advanced Standing Summary Report

In Cognos, run the Student Data Submission Review > Advanced Standing Summary report. Verify that the Advanced Standing Codes, 9999SF, 999942, and 999943 are displayed on the report with correct values in the ADVANCED_HRS_EARNED and Record Count columns.

Testing successful? (check one) Yes No

Test Scenario 5: Cognos Table Dump Report

In Cognos, navigate to Submission Status > Submission Summary > Submission Term: 20271 – MT > Student > Advanced Standing (*ods_admstu_adv_standing_mimic*) > View / Download to review the Table Dump – Student Advanced Standing report.

Review the students collected with ADVANCED_STANDING_CODE 9999SF, 999942, and 999943, and verify that the number of students collected matches the expected count.

Testing successful? (check one) Yes No

Test Scenario 6: Cognos Data Submission Errors

In Cognos, navigate to Data Submission Errors > Institution Summary > Submission Term: 20271 – MT > Student > Advanced Standing (*ods_admstu_adv_standing_mimic*) > View / Download to review the Data Submission Errors report for the following validation errors related to the Advanced Standing Codes.

Verify that the following validation errors were not received for any Advanced Standing data elements:

Advanced Standing Code (STE085)

VSTE265 – Advanced Standing Codes can only be 999901, 999902, 999903, 999904, 999905, 999906, 999908, 999909, 999910, 9999AF, 9999AR, 9999CG, 9999DD, 9999MC, 9999NA, 999941, 9999SF, 999942, 999943.

Advanced Standing Hours – ACE Military Credit: Space Force (STE117)

VSTE339 – Advanced Hours Accepted – ACE Military Credit: Space Force must be between 0 and 100

Advanced Standing Hours – Credit by Other Examination (STE118)

VSTE340 – Advanced Hours Accepted – Credit by Other Examination must be between 0 and 100

Advanced Standing Hours – CAIE (Cambridge Advanced International Education) (STE119)

VSTE341 – Advanced Hours Accepted – CAIE must be between 0 and 100

Testing successful? (check one) Yes No

If you entered credit for 9999SF, 999942, and 999943 to student records for testing purposes in any scenario above, please remove the credit from the student records.

If testing was unsuccessful, please explain the issues in detail here:

Signature: _____

Title: _____

Appendix A: Document Change History

This section details the document's history and the updates made with each modification.

Release and Date	Form/Process	Page	Update Description
May 27, 2026	N/A	N/A	Initial release of test plan