

KK.010.013 - DEFINING BUDGET SECURITY - ASSOCIATING RULES TO USER

Purpose	To assign a Budget Security Rule to a User ID.
Description	This topic addresses the steps required to associate Commitment Control Budget Security Rules to User IDs.
Security Role	BOR_KK_SETUP
Dependencies/ Constraints	<ul style="list-style-type: none"> Security Rules must first be created and then assigned to a particular user ID. Security rules do not go into effect until the Security Build Process runs. For more information on the Security Build Process refer to KK.010.014 – Running Security Build.
Additional Information	None

Procedure

Below are step by step instructions are how to associate Commitment Control Budget Security Rules to User IDs.

Step	Action
1.	Click the NavBar icon.
2.	Click the Menu icon.
3.	Click the Commitment Control link.
4.	Click the Define Budget Security link.
5.	Click the Assign Rule to User ID link.
6.	Click the Add a New Value tab.
7.	Enter a User ID in the User ID field.
8.	Click the Add button to affiliate the User ID with the security rule. The system navigates to the Assign Commitment Control Security Rule to User ID page.
9.	Enter a Security Rule in the Security Rule field.
10.	Click the Save button.