

## **Meeting Minutes**

Date: April 16, 2025

Time: 10:00 AM to 11:30 AM

Location: Held virtually via Zoom, hosted by Georgia Gwinnett College

Chair: Jessie McGinty (Georgia Gwinnett College)

### **Attendees:**

- Albany State University
- University of Georgia
- Abraham Baldwin Agricultural College
- Georgia State University
- Dalton State
- Clayton State
- Augusta University
- Columbus State University
- University of West Georgia
- Savannah State University
- Kennesaw State University
- Georgia State University
- Augusta University
- Georgia Southern University
- Savannah State University
- Georgia Highlands College
- Georgia College
- University of Georgia
- Georgia State University
- Georgia Gwinnett College
- South Georgia State College
- Augusta University
- Valdosta State University

### **Call to Order**

The meeting was called to order at 10:00 AM. Attendees were reminded to put their institution in the chat for roll call. The chair welcomed everyone and acknowledged the presence of new attendees.

## **Adoption of Agenda**

The agenda was sent out prior to the meeting. A motion to approve the agenda was made by [Insert Name] and seconded by [Insert Name]. The agenda was approved unanimously. The chair briefly reviewed the key items on the agenda.

## **Approval of Minutes**

The minutes from the previous meeting were reviewed. A motion to approve the minutes was made by [Insert Name] and seconded by [Insert Name]. The minutes were approved unanimously. The chair asked if there were any questions or comments regarding the minutes.

## **Treasurer's Report**

The treasurer, Rich Rogers, reported that there has been no financial activity since the last meeting. The current balance is \$3557.20 after catering expenses of \$349.04. Rich shared the treasurer's report in the chat and mentioned that the detailed report would be available for review.

## **Old Business**

- USG Staff Council Conference: Updates were provided regarding the upcoming conference in Valdosta. The planning committee is working on finalizing dates and details. Lynette and Angel discussed the challenges with scheduling around the chancellor's calendar and the importance of setting dates soon.
- Budget Proposal: The FY26 budget proposal was discussed. The proposal for \$100 per institution was approved with stipulations regarding operational costs and funding sources. Institutions supporting employees on the USG Staff Council Executive Committee should cover operational costs. The chair emphasized the need for each institution to submit a budget proposal annually.

## **New Business**

- Retiree Council Update: Michael Hazelcorn provided an update on the USG Retiree Council, discussing health benefits, representation, and communication with retirees. He highlighted the challenges with accessing retiree emails and the efforts to improve communication through Workday and other means.
- UGA Staff Council Resolution: Jennifer Leyting presented a resolution to increase the well-being credit for USG employees from \$100 to \$600 annually. The resolution included supporting data on the benefits of healthy lifestyle changes. The chair suggested discussing the resolution further in the executive committee meeting and exploring the possibility of stair-stepping the incentive.

## **Upcoming Elections**

The process for the upcoming USG Staff Council executive committee elections was outlined. Nominations will be accepted in April, with elections taking place in May. The chair

encouraged delegates and alternates to consider nominating themselves or others for the various positions. The new executive committee will be announced at the June meeting.

### **Institutional Updates**

- Georgia College: Nancy Finney reported on the staff development conference and parking issues. She mentioned the doubling of parking costs and the disproportionate impact on lower-income employees. Nancy is exploring tiered pricing models and will meet with the president to discuss solutions.
- Albany State University: Rachel Lawrence discussed the creation of a staff recognition program, where colleagues can acknowledge rock stars and great customer service. The program will include rewards like coffee and swag.
- Valdosta State University: Quinncy Thomas provided updates on the USG Staff Council Conference planning. The conference is tentatively scheduled for late September or early October, avoiding homecoming week. The planning committee is working on a mini-conference model with additional activities.